

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

**1824 Harris Road
Sheffield, OH 44054**

March 23, 2023

5:30 P.M. Regular Meeting w/Addendum

Administration Center

Mrs. Pat Czech
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mrs. Sheila Lopez, Vice President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Michael T. Barnhart, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

Chris Frank- Brookside Middle School Presentation

5. BOARD RECOGNITION

Robotics Program Participants

Mrs. Patel
Noah Kolleda
Mark Kramp
Tyler O'Donnell
EJ Smith
Nick Zarif (unable to attend)

6. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):



**Regular Meeting – March 9, 2023
Special Meeting – March 18, 2023**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. META SOLUTIONS MASTER SERVICE AGREEMENT

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **META SOLUTIONS SERVICE AGREEMENT** as per the attached, for the school year 2023-2024 .

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. SUPERINTENDENT’S BUSINESS

A. OTHER

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **HUMAN RESOURCES AND PUBLIC RELATIONS MANAGER JOB DESCRIPTION**.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY ESC PRIMARY SERVICE AGREEMENT** for specialized district services for the school year 2023-2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. COMMENTS FROM THE PUBLIC

“In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting.”

10. STANDING COMMITTEE REPORT

1. Joint Vocational School



2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: _____

Pat Czech _____ **Amy DeLuca** _____ **Sandra Jensen** _____ **Sheila Lopez** _____ **Lisa Miller** _____

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
- 1) _____ Appointment;
 - 2) X Employment;
 - 3) _____ Dismissal;
 - 4) _____ Discipline;
 - 5) _____ Promotion;
 - 6) _____ Demotion;
 - 7) _____ Compensation;
- A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.



Reconvene from executive session by consent at _____ p.m.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

12. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next regular meeting will be on April 13, 2023, at Brookside High School at 5:30 PM.



ADDENDUM ITEM

8. SUPERINTENDENT'S BUSINESS

A. PERSONNEL

1. It is recommended that the Sheffield-Sheffield Lake Board of Education employ the following administrative personnel contingent upon successful completion and receipt of current BCI/FBI and receipt of official documents.
 - a. **Cynthia Hayes**, Human Resource and Public Relations Manager, 8 hrs./day, 260 days/year plus contracted holidays (per diem for the remainder of the school year), BA, Step 1, start date TBD.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____